



Where the World is Your Classroom

2017-18

Student/Parent Handbook

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Where the world is your classroom

Dear Parents and Students:

Welcome to St. Vrain Online Global Academy. St. Vrain Online Global Academy is a virtual high school providing high-quality, personalized education for students in grades 9-12 outside of the brick and mortar classroom. Students have the opportunity to work in an online environment leading to a St. Vrain Valley high school diploma. The school has been designed as an educational alternative for a diverse population of students who want to earn a high school diploma and need or prefer the flexibility and convenience of online education to complete their course work. Students must feel comfortable in a learning environment that places emphasis on individuals taking responsibility for their own learning.

Offering a complete and comprehensive high school curriculum, including Honors and Advanced Placement courses, students at St. Vrain Online Global Academy will be prepared for college and a career. Highly qualified and certificated instructors teach all online courses, and the curriculum meets not only Colorado State Standards but also the iNACOL (International Association for K-12 Online Learning) National Teaching and Learning Standards for Quality Online Programs. Additionally, the curriculum meets the Advanced Placement College Board and NCAA requirements.

St. Vrain Online Global Academy permits students to achieve academic success utilizing high quality instruction and curriculum provided by FLVS Global powered by Florida Virtual School while allowing them to choose when and where to learn. Instruction in courses is delivered from a teacher to a student primarily through the use of technology via the Internet in a virtual or remote setting. Students interact regularly with their instructors via telephone, instant messenger, email, blogging, skypeing, and other online communications tools.

Successful students at St. Vrain Online Global Academy are *strong independent workers*, have *good self-discipline*, have good basic computer skills, and *good time management skills*. Our students are self-motivated, have the ability to apply critical thinking and problem solving strategies, and are comfortable expressing themselves both orally and in their writing. Students are expected to check in face-to-face on a weekly basis with the St. Vrain Online Global Academy counselor/administrator at our Longmont location as well as logging in for a minimum number of hours in the online environment and making continuous progress weekly. Our parents are a key component in a student's success in the online classroom.

This handbook provides an overview of the school, its structure, curriculum, support procedures, and the policies and procedures that students and parents need to be familiar with for a successful online experience. We are excited to have you become a part of the new generation of learning. At St. Vrain Online Global Academy, the world is your classroom.

Sincerely,

Joann Dawe

Joann Dawe, Principal
303.591.8627 (cell phone)



Where the world is your classroom

At St. Vrain Online Global Academy, our educational experience offers:

Growth for each student: academically, socially and emotionally through an international virtual learning environment

Learning through educational pathways individually tailored for each student

Options to organize your schedule based on your pace, your learning needs, and your plan for post-secondary success

Breadth of curriculum providing educational challenges including Honors and Advanced Placement courses

Access to teachers, courses, and curriculum 24/7/365

Limitless opportunities to prepare for life after high school through college and career exploration and preparation

Contact Information

Hours: Monday-Friday (7:30 a.m. – 4:00 p.m.)

Address: 1200 South Sunset Street, Longmont, CO 80501

Phone: 720-494-3975

Fax: 720-494-3977

Web site: svoga.svvsd.org

Principal: Joann Dawe (dawe_joann@svvsd.org)
Phone: 303-591-8627

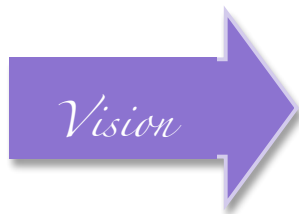
Dean of Students: Stacey Struessel (struessel_stacey@svvsd.org)
Phone:

Counselor: Scott Bergamo (bergamo_scott@svvsd.org)
Phone: 303-547-0417

Math Teacher: Karen Gardner (gardner_karen@svvsd.org)
Phone: 303-483-1475

Administrative Assistant: Holly Brainard (brainard_holly@svvsd.org)

Curriculum and teachers provided by FLVS Global by Florida Virtual School: www.flvs.net



St. Vrain Online Global Academy provides an online and virtual global educational experience offering 24/7/365 accessibility to courses and teachers, flexibility in course scheduling, and individualized instruction for every student to equip them with the tools, skills and knowledge required for post-secondary educational opportunities and career readiness in the 21st Century.

The mission of the St. Vrain Online Global Academy is to provide students with a qualitative, interactive, and individualized education that can be accessed any time, any place and at any pace, while delivering learning experiences that are engaging, relevant and challenging to prepare students to enter a globally competitive workforce and be productive citizens in the 21st Century.



School Overview

Approved as a single district program by the Colorado Department of Education, St. Vrain Online Global Academy (SVOGA) is a free public K-12 online comprehensive high school within the St. Vrain Valley School District serving students in grades 9-12. St. Vrain Online Global Academy permits students to achieve academic success utilizing high-quality instruction and curriculum provided by FLVS Global by Florida Virtual School while allowing them to choose when and where to learn. Highly qualified and certificated teachers teach all online courses, and the curriculum meets not only Colorado State Standards but also the iNACOL (International Association for K-12 Online Learning) National Teaching and Learning Standards for Quality Online Programs. FLVS teachers communicate regularly with students and parents regarding all phases of instruction, and students are expected to check in, at a minimum, on a weekly basis with the St. Vrain Online Global Academy staff.

Advantages of Attending SVOGA

In addition to offering a full range of courses from regular through Advanced Placement, students have the opportunity of being able to take classes such as Band, Choir or Orchestra at their high school of residence or attending the school district's Career Development Center. Students may also take advantage of the Concurrent Enrollment opportunities available through Front Range Community College, Aims Community College or the University of Colorado at Boulder. Additionally, students may participate in athletics or clubs/organizations at their school of residence provided they meet athletic eligibility requirements. Opportunities to participate in online clubs and organizations are also available through Florida Virtual School, and students may choose to participate in social activities coordinated by the St. Vrain Online Global Academy. The school has an on-site facility with two fully equipped computer desktop labs, along with an additional 30 laptops, that students are welcome to attend throughout the week at any time the school is open. Students are required to meet the same graduation requirements as other students in the St. Vrain Valley and graduate with a St. Vrain Valley School District diploma.

Enrolling in St. Vrain Online Global Academy

Students must choose to enroll in St. Vrain Online Global Academy as a full-time student which requires students to complete a **minimum** of 4 online classes (2.0 credits) each semester, taking on average 2-3 online classes every 9 weeks and logging a minimum of 22.5 hours per week in the online environment. Students enrolled full-time can be dually enrolled in one class a semester at their high school of residence and/or at the Career Development Center. Additionally, junior and senior students may participate in the Concurrent Enrollment program offered through the school district or earn work study credit.

To apply for admission to St. Vrain Online Global Academy, students must:

Be a Colorado resident

Be of high school age and not yet 21 years of age

Reside in the St. Vrain Valley School District

- Both parents/guardians and students attend a scheduled Information Evening.
- Students and parents/guardians complete and submit the enrollment application. Visit our website at svoga.svvsd.org to fill out and submit our online application. To be considered for enrollment, the required paragraph needs to be written and submitted by students (**not parents/guardians**).
- Students complete the online assignment (to be written and submitted by students, **not parents/guardians**). The link for the assignment is found under the Academics tab on the website.
- Once the application and online assignment are received, an interview with the St. Vrain Online Global counselor and/or administrator will be scheduled. Parents/guardians are **REQUIRED** to attend the interview with their student.
- Agree to participate in all Colorado and district assessments as well as complete all activities necessary for Colorado count purposes.

After being officially enrolled in the St. Vrain Online Global Academy, students are required to attend as follows:

All NEW Students 9th – 12th grade: Students are **REQUIRED** to be in attendance on the first day of their orientation from 12:00 – 4:00 p.m.* For the next nine days, students are **REQUIRED** to be in attendance from 12:30 – 2:00 p.m.* and to participate in all orientation activities. The remaining time needed to complete three assignments daily must be completed onsite and may be completed either before 12:30 or after 2:00 p.m.* **Any student who misses one of the ten days of their orientation will be withdrawn and re-enrolled for the next available orientation session.**

*(Time subject to change based on student enrollment numbers).

New and Returning Students Under the Age of 17: To meet state requirements, all students under the age of 17 will be required to attend daily for a minimum of 4 hours (or until they have completed the listed assignments/assessments on their pacing guide for each day) throughout the school year. If a student is returning (under the age of 17) and has proven that they can work independently, we will discuss attendance options with students and parents/guardians on an individual basis.

New and Returning Students Over the Age of 17:

New Students over the age of 17: The attendance requirement for new students over the age of 17 is to attend daily for a minimum of 4 hours (or until the student has completed the listed assignments/assessments on their pacing guide for each day) until the student has successfully completed his/her first class. Once the student has completed his/her first class, reducing attendance to once per week will become an option provided a student maintains minimum adequate progress. However, once daily attendance is no longer required, if a student does not maintain adequate progress for two consecutive weeks, then students will be **REQUIRED** to be onsite daily for four (4) hours (or until they have completed the listed assignments/assessments on their pacing guide) until one of their current courses is completed.

Returning Students over the age of 17: Returning juniors and seniors are required to complete 4 hours onsite weekly (or until the student has completed the listed assignments/assessments on their pacing guide for the day) provided they continue to make adequate progress. If adequate progress is not made for two consecutive weeks, then students will be **REQUIRED** to be onsite daily for four (4) hours until one of their current courses is completed.

New and Returning Students who are allowed to work from home and only come in once weekly will be asked to adhere to the following schedule:

Juniors: Tuesdays or Wednesdays
Seniors: Mondays or Fridays
Sophomores: Thursdays

School Calendar 2017-18

St. Vrain Online Global Academy follows the same academic calendar as all other high schools in the St. Vrain Valley School District. For a detailed printable calendar, go to <http://www.svvsd.org/about/departments/learning-services/school-calendar>

Onsite facility will not be open on the following dates:

Labor Day:	September 4, 2017
Non-Student Contact Days	October 13 and 16, 2017
Thanksgiving Break:	November 20-24, 2017
Winter Break:	December 18, 2017 - January 1, 2018
Non-Student Contact Day	January 12, 2018
Martin Luther King Day:	January 15, 2018
Non-Student Contact Day	February 16, 2018
Presidents' Day:	February 19, 2018
Non-Student Contact Day	March 23, 2018
Spring Break:	March 26-30, 2018

Semester Schedule

First Quarter:	August 15– October 12, 2017
Second Quarter:	October 17 – December 15, 2017
Third Quarter:	January 2 – March 9, 2018
Fourth Quarter:	March 12 – May 24, 2018

Important Dates

Mandatory Attendance Day for October Count:	Monday, October 2, 2017
Mandatory LOG-IN Days for October Count:	September 28 and 29, 2017 October 3 and 4, 2017
Parent/Teacher Conferences:	October 12, 2017 and March 8, 2018
Freshman Fireside Chat:	November 9, 2017
Senior Fireside Chat:	December 7, 2017
Junior Fireside Chat:	January 11, 2018
Sophomore Fireside Chat:	February 15, 2018
PSAT8/9, PSAT10 and SAT Testing for 10 th and 11 th	April 10, 2018*
Advanced Placement Testing:	April 30 – May 11, 2018
Graduation:	May 25, 2018

Please check local radio and television stations and/or the district website (www.svvsd.org) for unexpected closings on a regularly scheduled school day. This decision is made at the sole discretion of the Superintendent of the St. Vrain Valley School District.

Academic Integrity

“Students with academic integrity make decisions based on ethics and values that will prepare them to be productive and upstanding citizens.”—Florida Virtual Schools

Academic integrity is a core value and one of the most important areas of focus for both St. Vrain Valley Schools and Florida Virtual Schools. Community members, counselors, parents and students can report any academic integrity issues to the St. Vrain Online Global Academy administrator or counselor or can call Florida Virtual Schools anonymously by calling: 407-513-3341 or (toll free) 866-943-3050 or by emailing academicintegrity@flvs.net.

Athletic Participation

Students enrolling in St. Vrain Online Global Academy may participate in athletics at their school of residence provided they have met eligibility requirements. Athletic eligibility requires that students be enrolled in and passing a minimum of 2.5 credits (making 30% progress or more per week) in the current semester and have passed a minimum of 2.5 credits in the immediately preceding semester. For further information, contact your school of residence’s athletic director or Rob Berry, St. Vrain Valley School District Director of Athletics, Activities and Fine Arts, at 303-682-7315.

Attendance Policy

Students enrolled in St. Vrain Valley Schools are required to attend classes in accordance with the Colorado Compulsory Attendance Law and Article IX, Section 2 of the Colorado constitution. Per St. Vrain Valley School Board Policy (File JH: Student Absences and Excuses), children under the age of 17 are required to attend school regularly until graduation from high school or the end of the semester in which a student turns 17 years of age.

St. Vrain Online Global Academy provides students with a unique and flexible way to complete course work required for graduation, however students are required to meet expectations of attendance both online and at the St. Vrain Online Global Academy facilities. Therefore, attendance at St. Vrain Online Global Academy is based upon the following:

- (1) Students must record a minimum of 20% progress weekly from Friday to Thursday in their FLVS Global by Florida Virtual School classes.
- (2) All new students must attend the physical facility for a minimum of four (4) hours daily (or until they have completed the listed assignments/assessments on their pacing guide for each day) until the student successfully completes his/her first class. New students under the age of 17, however, are required to attend daily throughout the academic year.
- (3) Returning students under the age of 17 must attend the physical facility for a minimum of four (4) hours daily (or until the assignments on their pacing guide for each individual day are submitted) throughout the entire school year. If a student has proven that they can work independently, we will discuss attendance options with students and parents on an individual basis.
- (4) Returning students over the age of 17 must attend the physical facility for a minimum of four (4) hours per week. Seniors may choose to attend on Monday or Friday; Juniors may choose to attend on Tuesday or Wednesday; sophomores may choose to attend on Thursday. Should a student fail to make adequate progress for more than two weeks, the student must, once again, attend the physical facility for a minimum of four (4.0) hours daily until they have completed and passed an additional course.

Students must maintain regular contact via telephone, e-mail, instant message system, or face-to-face meetings with their Florida Virtual School instructor(s) AND the St. Vrain Online Global Academy staff.

A student is considered in violation of the St. Vrain Online Global Academy attendance policy contract if he/she is (1) not passing an online course, (2) does not attend weekly on-site sessions, and/or (3) does

not make a combined 20% progress per week in their online class(es). Violation of the attendance policy for a period of 3 weeks will result in the student being placed on an attendance contract and attending the onsite facility daily until he/she is passing and making satisfactory progress in his/her online course(s).

Violation of the attendance policy for a period of four consecutive weeks is considered Habitual Truancy. If absences continue, students will be referred to the District Attendance or Truancy Officer and may be withdrawn from St. Vrain Online Global Academy.

The Attendance Plan Agreement in its entirety can be found on pages 14-15 in this handbook or on the school's website.

Course Withdrawal Policy

Students may withdraw from a class within the first 28 calendar days of the course being activated OR withdraw prior to completing 20% of the course, whichever comes first, will incur no penalty. Students who withdraw from a class after the first 28 days of being activated OR after completing 20% of the course will receive a grade of F on their transcript.

Counselor/Instructor Support

Counselor. The St. Vrain Online Global Academy counselor will provide academic counseling, including transcript review, course registration advice, and college/career planning. If a parent/guardian or student has a concern about learning accommodations (IEP's, 504's, or ALP's), contact the St. Vrain Online Global Academy counselor.

Math Engagement Specialist. In addition to St. Vrain Online Global Academy's principal and counselor, a certificated math teacher is available onsite to help all students with their math needs. All students who have NOT successfully passed Algebra 1 and/or Geometry are required to be in attendance for the structured class that meets every other day for

90 minutes throughout the semester and to complete all assigned work.

FLVS Global Teachers. All students have access to Florida Virtual School certificated teachers that communicate with students on a regular basis by phone, email, and online discussions. Instructors are expected to respond to all communications within 24 hours and to have all assignments graded within 48 hours. Additional support will be provided as needed for students at St. Vrain Online Global Academy's physical site, 1200 South Sunset Street, during normally scheduled hours.

Curriculum/Teachers

FLVS Global by Florida Virtual School provides curriculum. Highly qualified and certificated instructors teach all online courses, and the curriculum meets not only Colorado State Standards but also the iNACOL (International Association for K-12 Online Learning) National Teaching and Learning Standards for Quality Online Programs. Additionally, the curriculum meets the Advanced Placement College Board and NCAA requirements. The St. Vrain Online Global Academy curriculum is outlined in the 2017-18 Course Offerings Book.

Students may choose to take one class a semester that is not provided by SVOGA on a *space available basis* at their SVVSD brick and mortar school of residence. All Career Development Center (CDC) courses (<http://cdc.svvsd.org>) and Concurrent Enrollment opportunities are also accessible to students at St. Vrain Online Global Academy. If you are interested in classes at your school of residence, CDC, or through Concurrent Enrollment, please speak with the St. Vrain Online Global Academy counselor.

Extracurricular Activities

Students have the opportunity to participate in the following extra-curricular activities that are sponsored by FLVS Global by Florida Virtual School:

- ❖ Beta Sigma Delta Math Club
- ❖ Book Club

- ❖ Chess Club
- ❖ Creative Writing Club
- ❖ Fine Arts Club
- ❖ FITT Club
- ❖ French Honor Society
- ❖ Future Business Leaders of America
- ❖ History Club
- ❖ International Club
- ❖ Latin Club
- ❖ Model United Nations
- ❖ National English Honor Society
- ❖ National Honor Society
- ❖ Newspaper Club
- ❖ Peer Tutors
- ❖ Science National Honor Society
- ❖ Spanish Honor Society
- ❖ Spanish Nuts at Practice
- ❖ Speech and Debate Club
- ❖ STEM/Science Club
- ❖ Student Ambassadors
- ❖ Technology Club
- ❖ Video Production Club
- ❖ Virtual Science Fair
- ❖ Yearbook

Students also have the opportunity to submit artwork, photographs, fiction, non-fiction or poetry for publication in the FLVS Literary Magazine: *Virge: The Virtual Edge*.

For a description or more information about the extracurricular activities, go to the following link: <https://www.flvs.net/student-resources/clubs-activities/clubs>.

St. Vrain Online Global Academy students may also choose to participate in extra-curricular activities that are available at their school of residence on a space available basis. Students should check with their school of residence for a list of extracurricular activities.

If there is an interest in a club/organization that is not available, please contact either the St. Vrain Online Global Academy counselor or administration.

Students also are eligible to attend their school of residence homecoming and prom provided they fill out, have signed and submit appropriate paperwork to both schools.

Code of Conduct and Discipline

Students are expected to behave in a reasonable and proper manner whether they are at home working on their online courses or in the onsite facility. The St. Vrain Valley Code of Conduct and Discipline and Board of Education Policies contains the rules and regulations and rights and responsibilities of students and parents. This booklet is discussed with students during registration/orientation and is also available from the administration office at St. Vrain Online Global Academy, at the District Educational Services Center, 395 South Pratt Parkway or online at <http://svvsd.org/schools/discipline-and-conduct>. All parents and students sign a statement each year indicating that they have received, read and understand the policies.

Failure to comply with any school guidelines, state laws, or school board policies may lead to disciplinary measures. Such disciplinary measures may include, but are not limited to administrative conferences, parent conferences, restitution, loss of privileges, suspensions and/or expulsions, and criminal charges.

Full-Time Students

To be considered a full-time student, students must be enrolled in a minimum of 6 classes per semester (sophomores, juniors and seniors) and 7 classes per semester (freshmen). Students may choose to take one class at CDC and/or at their school of residence on a space available basis (if the course is not offered through St. Vrain Online Global Academy), and these courses will count toward the minimum number of classes required for full-time enrollment. Additionally, juniors and seniors may take advantage of Concurrent Enrollment and/or Work Study that will count toward the minimum number of classes required for full-time enrollment.

Costs/Fees

St. Vrain Online Global Academy is a free public K-12 online school within the St. Vrain Valley School District currently serving students in grades 9-12. As

a public school, it is free for students. However, there may be some courses that require fees. Courses with fees (File JQ-E: Schedule of Student Fees) will be noted in the Course Description Book. Official transcripts will not be issued until all student fees are paid.

Students are required to have a school ID. The ID is provided at no cost to the student. If an ID is lost, the cost of a replacement ID is \$5.00.

High School Diploma/Graduation

Students will receive the same St. Vrain Valley School District diploma as any full-time student would who attends one of our brick and mortar comprehensive, traditional high schools. Students must earn a minimum of 24.5 credits to graduate (File IKF: Graduation Requirements).

St. Vrain Online Global Academy and the St. Vrain Board of Education recognizes the value of a comprehensive high school program and emphasizes its dedication to the encouragement of academic excellence. Therefore, St. Vrain Online Global Academy shall consider early graduation (File IKFA: Early Graduation), for students at the end of 7 semesters only if they meet the following criteria: (1) accrual of credits required by the Board of Education; (2) no grades below a “C”; and (3) attainment and/or other personal considerations, which in the judgment of the principal/superintendent or designee are outstanding.

School Calendar and Hours

Students may access their courses 24 hours a day, 7 days a week, 365 days per year from anywhere a computer and Internet access are available. Students are also welcome to be onsite and use the school facilities during posted school hours (Monday-Friday). St. Vrain Online Global Academy’s physical site is open daily for students according to the St. Vrain Valley School District calendar. For a detailed printable calendar, go to <http://www.svvsd.org/parents>

The school’s posted hours are:

Monday - Friday: 7:30 a.m. – 4:00 p.m.

State and District Mandated Assessments

All students enrolled at St. Vrain Online Global Academy are required to take district and state of Colorado mandated tests to continue their enrollment.

The District assessment for all students in grades 9 - 12 at SVOGA is The Accuplacer. For returning students, the test is administered at the beginning of the school year as part of the student’s registration process and again at the end of the year in May to determine academic achievement and growth in English Language and Mathematics.. For new students the test is administered as part of orientation.

Mandated state of Colorado testing is required for all 9th, 10th, and 11th grade students in April each year (usually the second Tuesday of the month). The test measures both Language Arts and Mathematics knowledge. Testing for each grade level is:

9 th Grade.....	PSAT8/9
10 th Grade.....	PSAT 10
11 th Grade.....	SAT

All tests are provided free of charge. Students register for this test with the St. Vrain Online Global Academy counselor at a pre-determined date in late March or early April.

Evacuation, Tornado, Lock Down and Fire Drills

Evacuation, tornado, lock down and fire drills are scheduled by the Career Development Center. If a student or parent is onsite at the time of a drill, the drill should be taken seriously and directions given by the administrator or counselor should be followed.

Computers and Internet

Students are responsible for providing their own computer, computer equipment and Internet access. If a student does not have the appropriate hardware, software, or Internet access, a computer lab is available for student use daily during normal

operating hours. **Students without a computer or Internet access** at home (regardless of age) are required to **attend** the onsite facility daily for **5 hours/day** (or until they have completed the listed assignments/assessments on their pacing guide for each day)

Minimum requirements for hardware and software are:

Supported Operating Systems

- Windows 7, 8, 8.1 or 10
- Mac OS 10.7 (Lion), 10.8 (Mountain Lion), 10.9 (Mavericks), 10.10 (Yosemite), 10.11 (El Capitan) and/or 10.12 (Sierra)

Supported Browsers (must support JAVA, Flash, and/or improvements to HTML including HTML5.

- Apple Safari
- Google Chrome
- Mozilla Firefox
- Microsoft Internet Explorer 11
- Microsoft Edge

Supported Browser Plugins and Settings (required)

- JavaScript enabled
- Cookies enabled
- Flash installed
- Java installed

Lightweight devices such as Google Chrome books or tablets that have very limited technology support for Java or Flash will not be compatible with the majority of FLVS courses.

Course Pacing

To achieve success, students are expected to submit work in each course weekly. Students can work at their own pace; however, “any pace” still means that students must make progress in the course every week and meet month/quarter/semester deadline requirements. To measure learning, students complete self-checks, practice lessons, multiple choice questions, projects, discussion-based assessments, and discussions. Students are expected to maintain regular contact with teachers; the minimum requirement is monthly. When teachers, students, and parents work together, students are successful. Pacing guides are available within each

student’s FLVS course. As part of each course, students will be responsible for setting up their own pacing guide(s).

Progress, Course Completion and Graduation

A student’s progress is a direct result of quality time that is put in working on a course. SVOGA requires students to work a MINIMUM Of 22.5 hours per week (that does not include any break time that students choose to take) on their courses. Each .5 credit course or 1 segment of a course should take approximately 60 hours (exceptions are AP classes and some advanced math classes) to complete or approximately 3 weeks, allowing students to complete 6 classes in a semester. The more quality time a student puts in on his/her coursework and stays focused, the faster a student is able to complete a course.

Assignments Needed Daily	Progress Needed Weekly	Weeks to Complete One Course	# of Courses Completed in a Semester
2	17%	6.0	3
2.5	25%	4.0	4.5
3	33%	3.0	6.0
4	40%	2.5	7.0

Course completion has a direct impact on the number of years it takes a student to graduate. A student who submits the minimum requirement of 3 assignments each day should be able to complete a course every 3 weeks or finish 6 classes each semester and graduate in 4 years.

Courses Successfully Completed in a Semester	Years to Graduate*
2	12.25
3	8.16
4	6.125
5	4.9
6	4.08

*Students cannot be serviced in a public high school beyond the semester in which they turn 21.

+ STUDENT/PARENT AGREEMENT

Students: In an online environment, students must take responsibility for their own learning. Students must be able to communicate both orally and in writing, be a self-starter and able to stay on task. Setting goals, following through, and taking the initiative are important attributes. **SCHOOL NEEDS TO BE THE STUDENT'S #1 PRIORITY!**

Parents/Guardians: In an online environment, parents play a vital role in assuring their student's success. Parents/guardians must be willing to offer the ongoing encouragement, motivation, and guidance for their student as parents/guardians ultimately become responsible for their student's learning in an online environment. School needs to be the student's #1 priority!

Students enrolled in St. Vrain Schools are required to attend classes in accordance with the Colorado Compulsory Attendance Law and Article IX, Section 2 of the Colorado constitution. Per St. Vrain Valley School Board Policy (File JH: Student Absences and Excuses), children under the age of 17 are required to attend school regularly until graduation from high school or the end of the semester in which a student turns 17 years of age.

We (student) and parent/guardian) understand and agree to the following:

1. School needs to be the student's #1 priority.
2. Online doesn't always equal remote.
3. Flexibility does not provide students with the ability to NOT work daily but does provide students with the opportunity to complete school at a time of their choice (courses are available 24 hours a day, 7 days a week, 365 days of the year).
4. Online courses are rigorous (or as difficult) as courses found in a brick and mortar classroom and are not intended for remediation.
5. For safety reasons, all students are **REQUIRED** to sign in and out of Volgistics each and every day the student is present.
6. All students are **REQUIRED** to participate in all District and the state of Colorado testing, and as appropriate attend the weekly Prep Classes.
7. All students are **REQUIRED** to be in attendance at the physical site on the Colorado Count Day and participate in activities that may include, but are not limited to, District assessments, online assignments/assessments, or further development of individual ICAP's (Individual, Career, and Academic Plans).
8. All students are **REQUIRED** to make at least a combined 20% total progress in their classes on a weekly basis. Failure to make minimum adequate progress for three (3) weeks in a row will result in a parent meeting and the student being placed on a contract.
9. Communication is a key component in the online environment for both students and parents/guardians. Students and parents/guardians are responsible for providing accurate and up-to-date phone numbers, and emails are required and both students and parents/guardians are responsible for opening, and if necessary, responding to emails.

ATTENDANCE CALCULATION POLICY

Attendance in the Online Environment

Pursuant to §22-30.7-105(2)(a), “a student who is participating in an online program shall be subject to compulsory school attendance . . . and shall be deemed to comply with the compulsory attendance requirements through participation in the online program.”

St. Vrain Online Global Academy provides students with a unique and flexible* way to complete course work required for graduation; however students are required to meet expectations of attendance both online** and at the SVOGA facilities. Therefore, attendance at SVOGA is based upon the following:

- (1) Successful completion of individual **weekly progress** (can be in combination of online, concurrent, CDC enrollment/school of residence enrollment, or work study).
- (2) **Physical attendance.**
 - (a) All **NEW** students are **REQUIRED** to attend the physical facility for a minimum of our (4) hours daily until the student completes his/her first class. **NEW** students under the age of 17, however, are required to attend daily throughout the academic year.
 - (b) **RETURNING** students **under** the age of **17** are **REQUIRED** to attend the physical facility for a minimum of four (4) hour daily.
 - (c) **RETURNING** students **over** the age of **17** are **REQUIRED** to attend the physical facility for a minimum of four (4) hours per week. Should a student fail to make adequate progress for more than three weeks, the student must, once again, attend the physical facility for a minimum of four (4) hours daily until they have completed and passed an additional course.
- (3) **Ongoing communication** with a student’s online teachers and SVOGA staff.
 - (a) Read announcements and check grades/progress on a daily basis.
 - (b) Check email and respond to any communication from FLVS teachers of SVOGA staff on a daily basis.

***Flexible:** Does not provide students with the ability to NOT work daily but does provide students with the opportunity to complete school at a time of their choice (courses are available 24 hours a day, 7 days a week, 365 days of the year).

****Online attendance:** progress made in an online environment.

Recording Attendance and Truancy in the Online Environment

Pursuant to §22-33-107(3)(a) C.R.S., “a child who is ‘habitually truant’ is between the ages of six and seventeen and has “four unexcused absences from public school in any one month or ten unexcused absences from public school during any school year.”

Attendance calculations will be based on progress that a student makes weekly in online courses. Progress, however, will vary depending upon each student’s individual situation but, in general, will be applied as follows:

- (1) Students enrolled in **online classes ONLY** must show a combined progress of 30% weekly (submit an average of 3 assignments per day) in their classes.

Over 25%	0 absences/week
18.1% - 24%	1 absence/week
12.1% - 18%	2 absences/week
6.1% - 12%	3 absences/week
1% - 6%	4 absences/week
0%	5 absences/week
- (2) Students enrolled in online classes and one concurrent enrollment or school of residence course must show a combined progress of 20% weekly (submit an average of 2 assignments per day) in their online classes.

Over 16.1%	0 absences/week
12.1% - 16%	1 absence/week
8.1% - 12%	2 absences/week
4.1% - 8%	3 absences/week
1% - 4%	4 absences/week
0%	5 absences/week
- (3) Students enrolled in online classes and a CDC class that meets every day must show a combined progress of 10% weekly (submit an average of 1 assignment per day) in their online classes.

Over 8.1%	0 absences/week
6.1% - 8%	1 absence/week
4.1% - 6%	2 absences/week
2.1% - 4%	3 absences/week
1% - 2%	4 absences/week
0%	5 absences/week

Per Board Policy JH, absences should be reported and will be considered excused for substantiated reasons only.

Yearly Attendance Calculation

A student’s attendance calculation will be based on the best of progress calculation or course completion calculation based on minimum number of courses required.

+ REQUIRED ATTENDANCE DAY AGREEMENT

DISTRICT AND COLORADO ASSESSMENTS

District testing may be conducted throughout the school year to provide us with student academic growth information. The Colorado Department of Education and the State Legislature require that all public school students in the 3rd through 9th grade participate in the PARCC (Partnership for Assessment of Readiness for College and Careers), students in the 10th grade participate in PSAT10 testing, and students in the 11th grade participate in SAT and CMAS Science testing. The PARCC tests are administered during the testing window from March through April, the PSAT10, SAT, and CMAS Science tests are administered in early to mid April. Students who do NOT take the test count as a zero that significantly lowers our school and district scores for accountability purposes. These tests are NOT optional, and students who fail to test or provide appropriate documentation may be subject to dismissal from St. Vrain Online Global Academy.

COLORADO COUNT DAY

The student October reporting systems collects counts of pupils enrolled in public, nonpublic, and home-schooled programs. On or around October 1 each year is the designated official count day in accordance with the Public School Finance Act. State funding for all educational programs are based on the pupil count date. St. Vrain Online Global Academy students are REQUIRED to be in attendance at the physical site for a minimum of 2 hours or until a minimum of 1 assignment/assessment has been submitted in each class that a student is enrolled on the official count day each year on or around October 1. Students may also be asked to complete a variety of activities to meet District guidelines. ATTENDANCE IS NOT OPTIONAL and any student who fails to attend may be subject to dismissal from St. Vrain Online Global Academy.

REQUIRED ATTENDANCE

ORIENTATION PERIOD FOR ALL NEW STUDENTS:

Until the student's first Florida Virtual School class is completed and transcribed, students are required to be present at the St. Vrain Online Global Academy physical site on a daily basis until a minimum of one (1) assignment/assessment have been successfully completed and submitted in each of their classes.

ATTENDANCE FOR STUDENTS UNDER THE AGE OF 17:

After successful completion of the Orientation Period, all students under the age of 17 are required to attend daily until a minimum of one (1) assignment/assessment have been successfully completed and submitted in each of their classes. If a student completes four (4) classes prior to the end of the semester in which they enrolled, students may reduce their onsite attendance to once per week provided they continue to make a minimum of 20% weekly progress from home. Classes required on site will be adjusted for those students who are dually enrolled at their brick and mortar high schools or at the Career Development Center.

ATTENDANCE FOR STUDENTS OVER THE AGE OF 17:

After successful completion of the Orientation Period, all students over the age of 17 are required to be onsite one day per week until a minimum of one (1) assignment/assessment have been successfully completed and submitted in each of their classes to meet their contractual obligations. If students do NOT continue to make a minimum of 20% progress for three or more weeks, students will be REQUIRED to attend daily until their next course is successfully completed.

ATTENDANCE FOR STUDENTS WHO HAVE NOT MET THEIR ALGEBRA I AND/OR GEOMETRY GRADUATION REQUIREMENTS

All students who have NOT successfully passed Algebra I and/or Geometry graduation requirements are required to participate in a "structured/blended" classroom environment with the onsite math engagement specialist throughout the semester. The class meets every other day for 90 minutes.

ATTENDANCE FOR ALL SOPHOMORES AND JUNIORS:

All sophomores (grade 10) are REQUIRED to be in attendance and participate in the weekly PSAT10 Prep Class. The class meets once per week for 90 minutes.

All juniors (grade 11) are REQUIRED to be in attendance and participate in the weekly SAT Prep Class. The class meets once per week for 90 minutes.

+ COURSE COMPLETION POLICY AGREEMENT

1. Online courses provide the flexibility for students to be able to complete their education outside of the normal school hours. This also provides students who otherwise might not be able to attend a brick and mortar school during the day, the flexibility to complete their course work. However, no matter what else is going on, **SCHOOL HAS TO BE THE #1 PRIORITY!** Online schooling still requires students to be completing a minimum of 22.5 quality hours per week in the learning environment. Students who adhere to the 22.5 hours per week requirement should be able to complete a minimum of 2.5 credits (or 5 classes) each semester.
2. Students will NOT be enrolled in any class for more than 18 weeks unless continuous weekly progress can be shown. Continuous weekly progress is defined as a minimum of 1 assignment/assessment being completed and submitted in on a weekly basis. Students who do not show continuous weekly progress will be withdrawn from the class and an F placed on the student's transcript. A parent meeting will be held to discuss additional educational opportunities.
3. Provided students show continuous weekly progress, students will NOT be enrolled in any class for more than 27 weeks. Per FLVS policy, enrollment beyond 27 weeks will result in a student being withdrawn from the class and an F placed on the student's transcript. A parent meeting will be held to discuss additional educational opportunities.
4. Students will be REQUIRED to complete and pass a minimum of two classes each quarter. Failure to complete two classes in a quarter will result in (a) a parent/guardian and student conference; (b) student being placed on a contract full-time attendance (completing and submitting at least 1 assignment in each class in which a student is enrolled) at the onsite facility (if over the age of 17); (c) four classes being completed by the end of the next quarter. If a student does not meet the minimum requirements by the end of the second quarter, an additional parent/guardian and student conference will be held to discuss additional educational opportunities.
5. Students may withdraw from any class within the first 28 calendar days after the course has been activated or withdraw prior to completing 20% of the course, whichever comes first, without penalty. If a student withdraws after the first 28 calendar days or completes 20% of the course prior to 28 calendar days, the course will be transcribed with an F.
6. Students will be withdrawn from any class if at least one assignment/assessment has not been submitted within the first 21 calendar days of the course being activated.
7. Segment (semester) final examinations are REQUIRED to be completed onsite unless prior approval has been received from a SVOGA administrator or designee.
8. To pass an FLVS course, segment exams must be passed with a 60% or better, no matter what grade percentage a student has prior to taking the final.
9. Academic integrity (AI) requires that you complete work that is your own on all assignments/assessments. Should a student have an AI issue, the student will be REQUIRED to redo and submit the assignment for partial credit. If a second AI incident occurs, the student will receive a 0 for the assignment. If a third AI incident occurs, the student will be withdrawn from SVOGA. Parents/guardians will be notified of AI incidents as they occur.

+ Agreement Signature Sheet

We (both student and parent/guardian) have read and understand the Student/Parent Agreement, Required Attendance Day Agreement, and Course Completion Policy Agreement.

- We (both student and parent/guardian) understand that our signatures below confirm that we have read and agree to the conditions as set forth in the **STUDENT/PARENT AGREEMENT**.
- We (both student and parent/guardian) understand that our signatures below confirm that we have read and agree to the conditions as set forth in the **REQUIRED ATTENDANCE DAY AGREEMENT**.
- We (both student and parent/guardian) understand that our signatures below confirm that we have read and agree to the conditions as set form in the **REQUIRED COURSE COMPLETION POLICY AGREEMENT**
- We (both student and parent/guardian) understand that attendance is calculated weekly based on an agreed weekly percentage.
- We (both student and parent/guardian) further understand that failure to meet the minimum requirements of attendance and course completion is subject to the Truancy officer of the St. Vrain School District (if under the age of 17) and/or possible dismissal from St. Vrain Online Global Academy.

Student Signature

Date

Parent/Guardian Signature

Date