

ST. VRAIN ONLINE GLOBAL ACADEMY

Quick Reference Guide

GENERAL SVOGA INFORMATION

Hours of Operation

Monday - Friday (7:30 a.m. - 4:00 p.m.)

Phone

720.494.3975

Fax

720.494.3977

Website

svoga.svvsd.org

Principal

Joann Dawe (303.591.8627)

dawe_joann@svvsd.org

Dean of Students

Stacey Struessel (720.438.5915)

dawe_joann@svvsd.org

Counselor

Scott Bergamo (303.547.0417)

bergamo_scott@svvsd.org

Math

Karen Gardner (303.483.1475)

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Office

Holly Brainard

brainard_holly@svvsd.org

GENERAL FLVS INFORMATION

Curriculum and teachers provided by
FLVS Global by Florida Virtual School

Teachers are available from 8:00 a.m. - 8:00
p.m. EST daily Monday - Friday

Tech Support
800.374.1430

Website
vsa.flvs.net
myflvs.net
flvs.net

ONLINE COURSE DEFINITIONS

A **segment** in an online course is the same as a semester in a brick and mortar school. One segment of a course is equal to a .5 credit. Students are enrolled in only one segment of a course at a time.

A **module** is the same as a unit of instruction covered in a brick and mortar school. The number of modules in a course varies with each course a student takes.

DBA is an abbreviation for a Discussion Based Assessment. A DBA is usually found at the end of every module within the course. Students are expected to call and speak to their FLVS teacher about the information and knowledge learned throughout the module.

A **collaboration** is an assignment that is completed in every course that requires a student to work with someone else on a project. Any live lesson that a student wishes to take part in will count toward a collaboration.

Progress is the amount of work that is completed and submitted throughout the segment. All segments require that 100% progress be completed and submitted to receive a .5 credit.

COURSE POLICIES--GENERAL

Students must show continuous weekly progress in each course in which they are enrolled. (Continuous progress is defined as completing and submitting a minimum of 1 assignment/assessment each week in each course in which a student is enrolled).

All courses must be completed within 18 weeks of the activation date. If an extension is needed, the extension may be granted only if a student has shown continuous weekly progress throughout the course.

Extensions in courses will NOT be granted beyond 27 weeks of the course activation date.

Students will be withdrawn from any class if at least one assignment has not been submitted within the first 21 calendar days of the course being requested and activated.

The minimum requirement for all full-time students is to take and pass 2 classes every quarter (9 weeks).

Students may withdraw from any class within the first 28 days after the course has been activated or withdraw prior to completing 20% of the course whichever comes first without penalty.

Students are registered in only one segment (semester) of a course at a time. A minimum of 24 hours notice is required when ordering a new segment of a course or a new course.

COURSE POLICIES--DBA'S

DBA is an abbreviation for a **Discussion Based Assessment**. A DBA is usually found at the end of every module within the course. Students are expected to call and speak to their FLVS teacher about the information and knowledge learned throughout the module.

Students must complete and submit their DBAs in the order in which they occur and students may not be able to submit any additional work until the DBA is completed.

No more than one DBA per each course in which a student is enrolled may be completed in the same day.

Teachers will not complete a DBA with a student until all work prior to the DBA has been submitted and graded by the teacher. Teachers should be given 24 - 48 hours to grade work.

Students should plan ahead for their DBA's and use the appointment scheduler when possible. However, if a student is ready for a DBA, they can also email, text, or call their teacher or have a SVOGA staff member place the call for them.

COURSE POLICIES--COLLABORATIONS

Students are required to complete ONE collaboration assignment in every course in which they are enrolled.

A student's gradebook normally shows the collaboration as the first assignment to be completed; however, the collaborative assignment does not need to be completed in the order in which it comes up in the lessons.

Several opportunities exist within a course to complete an assignment/assessment either individually or collaboratively--usually one per module.

If a **Live Lesson Segment Review** is available for a course in which a student is enrolled, it is **highly recommended and strongly encouraged** for the student to attend and submit as their collaboration.

COURSE POLICIES--SEGMENT EXAMS

Segment exams are required to be taken at the SVOGA onsite facility and must be passed with a score of 60% to receive a passing grade in a class. Students must work in a course for a minimum of 14 days prior to taking the segment exam with the exception of PE courses (Personal Fitness and HOPE require 21 days and Fitness Lifestyle Design requires 28 days).

PROGRESS CALCULATION

Progress is checked each week for all students on Sundays. The progress shown is the work that has been submitted from the previous Friday through Thursday of the current week. For progress pulled on November 20, the dates included would have been November 11 - 17.

From the Student Dashboard in FLVS the student's progress and current grade is recorded for each course in which the student is enrolled.

For example shown at right: Week of 11/20: U.S. Government showed 45.71% and English III showed 76.07%.

The total progress for the two courses (11/20)--121.78 is subtracted from the previous week's (11/13) total progress for the two courses--84.28.

The resulting number is the total weekly progress made for the week: $121.78 - 84.28 = 37.50$

				U.S. Government			English III		
				Segment			Segment 1		
				Date Started			10/28/2016		
Date	Comments	Weekly Attendance	Total Weekly Progress	Grade	Course Progress	Weeks in Course	Grade	Course Progress	Weeks in Course
11/6/2016		0	58.08	B	11.42	1	C	46.66	1
11/13/2016		0	26.20	B	34.28	2	B	50.00	2
11/20/2016		0	37.50	B	45.71	3	C	76.07	3
11/27/2016	Thanksgiving					4			4
12/4/2016		0	32.97	C	71.42	5	C	83.33	5
12/11/2016		2	17.15	C	88.57	6	C	83.33	6
12/18/2016		3	6.18	C	91.42	7	C	86.66	7
12/25/2016	Winter Break					8			8
1/1/2017	Winter Break					9			9
1/8/2017		4	5.72	C	97.14	10	C	86.66	10
1/15/2017			#REF!						

PROGRESS = WEEKLY ATTENDANCE

Attendance* calculations will be based on progress that a student makes weekly in online courses (full-time enrolled students ONLY). Progress, however, will vary depending upon each student's individual situation, but, in general, will be applied as follows:

Students enrolled in **online classes ONLY** must show a combined progress of **30%** weekly (submit an average of 3 assignments per day) in their online classes.

<u>Progress</u>	<u>Absences</u>
Over 25%	0 absences/week
18.1% - 24%	1 absence/week
12.1% - 18%	2 absences/week
6.1% - 12%	3 absences/week
1% - 6%	4 absences/week
0%	5 absences/week

Students enrolled in **online classes or concurrent enrollment classes or school of residence classes** must show a combined progress of **20%** weekly (submit an average of 2 assignments per day) in their online classes.

<u>Progress</u>	<u>Absences</u>
Over 16.1%	0 absences/week
12.1% - 16%	1 absence/week
8.1% - 12%	2 absences/week
4.1% - 8%	3 absences/week
1% - 4%	4 absences/week
0%	5 absences/week

Students enrolled in **online classes and a CDC class that meets every day** must show a combined progress of **10%** weekly (submit an average of 1 assignment per day) in their classes.

<u>Progress</u>	<u>Absences</u>
Over 8.1%	0 absences/week
6.1% - 8%	1 absence/week
4.1% - 6%	2 absences/week
2.1% - 4%	3 absences/week
1% - 2%	4 absences/week
0%	5 absences/week

*Per Board Policy JH, absences should be reported and will be considered excused for substantiated reasons ONLY.